



April 2016

The **Confederation of European Otorhinolaryngology-Head and Neck Surgery (CEORL-HNS)** was founded for the purpose of facilitating continuing medical education (CME) and professional development, as well as of maintaining and improving the welfare of ORL-HNS specialists in Europe. It endeavours to advance Science and Research in ORL-HNS and allied disciplines, and to unify the advancement of ORL-HNS in Europe.

Together with the UEMS ORL Section and the respective Subspecialty Societies, several fellowship programmes are being developed. 2015 saw the creation of the **"European Fellowship of ORL-HNS"**, promoted by the **CEORL-HNS**. It serves to provide promising young European specialists the opportunity to work and learn for one year at a training centre located in another European country.

For 2016, the CEORL-HNS is pleased to announce **one "European Fellowship of ORL-HNS" in Rhinology**

#### Objectives of Fellowship

- ➔ Expose the fellow to the clinical evaluation and diagnosis in patients with ORL-HNS disorders at a training centre officially approved by the related subspecialty.
- ➔ To learn and gain experience in practice in any of the subspecialties of ORL-HNS.
- ➔ To develop advanced skills in clinical assessment and evaluation of patients for ambulatory surgery.
- ➔ To attend a reasonable spectrum in ORL-HNS surgeries as first assistant or as executing surgeon under supervision of an experienced surgeon.
- ➔ To develop experience, if indicated, in managing an outpatient surgery unit under the supervision of the training centre.
- ➔ To be exposed to multidisciplinary dialogues with related medical specialties (such as radiology, medical oncology, radiotherapy, neurology, rehabilitation, and pain doctors etc.) to better serve the patients.
- ➔ Plan and carry out clinical or basic research projects relevant to ORL-HNS
- ➔ Participate in teaching and clinical instruction.

#### Benefits for Fellow

- ➔ Experience and knowledge gained during a one-year hands-on visiting fellowship at a training centre officially approved or recognised by the related subspecialty or any official (also national) organ. These will be listed on the CEORL-HNS website beginning of June 2016.

- ➔ Training under the supervision of the training centre and in accordance with the respective UEMS logbook.
- ➔ Financial support – EUR 35.000,- per year including all taxes and charges – forwarded either directly to fellow or to institution.

### Assessment and Fellowship Diploma

- ➔ During the fellowship the fellow will be monitored to assess whether the goals of subspecialty training are being achieved by the representatives of the CEORL-HNS Presidential Council.
- ➔ The fellow is required to fill in a logbook provided by the subspecialty society about the activities executed during the fellowship. This logbook must be presented to the CEORL-HNS once the term has been finalised.
- ➔ At the end of the fellowship, the fellow will receive a Diploma by the training centre certifying the period of higher educational training.
- ➔ The requirements to receive an official **Fellowship Diploma** extended by the CEORL-HNS and the respective Subspecialty Society are as follows:
  - To present a certificate of the training centre about the fellowship
  - To present the logbook signed by the training centre
  - Publication of at least one article in one of the official organs of the CEORL-HNS (as of now: Acta Oto-Laryngologica (Scand); European Archives of ORL-HNS, and Rhinology), either as first or as co-author. The manuscript should at least have been accepted for publication.
- ➔ She/he should provide a structured assessment of the fellowship by reporting to the CEORL-HNS General Assembly during that congress.

### Requirements – Fellow

The CEORL-HNS Fellowship is awarded to a specialist from one of the CEORL-HNS member countries currently employed in Europe, and intending to later work in a European Academic department. He/She needs to be proposed by his/her country's national ENT society, and to fulfil the eligibility criteria.

- ➔ The candidate should be in the early years of his/her academic career, and should be linked to a tertiary Academic institution (or a reputed center)
- ➔ Letter of recommendation by applicant's country's national ENT society
- ➔ Letter of recommendation by applicant's Head of Institution
- ➔ National board certification in ENT
- ➔ Letter of motivation describing intended purpose of the visit and applicant's professional focus and interests
- ➔ List of previous presentations/publications
- ➔ Logbook of what has been accomplished during the residency
- ➔ Fellowship candidates need to have passed both parts of the EBEORL exam in order to be eligible.
- ➔ In addition, the recipient is required
  - to comply with the national / local rules of the Head of the training centre.
  - to attend the biennial Congress of European ORL-HNS (odd years) or the biennial congress of the respective Subspecialty Society (even years), presenting an oral communication.
  - to write a report for the CEORL-HNS website.

Final selection shall be performed by an independent Fellowship Committee consisting of two representatives of the respective Subspecialty Society, two members of the CEORL-HNS Presidential Council as well as a representative of the UEMS ORL Section, all with a background in the respective subspecialty.

Shortlisted applicants will be invited to an interview on Friday, November 4, 2016 in Vienna. It will be conducted by members of the Fellowship Committee and, depending on availability, also by the Head of the potential hosting department.

Following the decision of the Fellowship Committee, the fellow is due to visit the chosen clinic to establish mutual goals and expectations. Depending on the requirements of the clinic, proof of fluency in local language, in addition to English, may need to be provided as well as registration at the General or Local Medical Council.

### **Requirements – Host Clinic**

Host Clinics shall be accepted as subspecialty training centres provided they have any official recognition (extended by a national society, governmental body, or general medical council etc.). Additionally, they need to provide proof of their:

- ➔ Main activities – surgical procedures, experience with clinical, as well as basic research
- ➔ List of publications, theses and grants of the past five years
- ➔ Description of existing programmes intended for foreign visitors, e.g. international mentoring programme or similar

A template for application as a host clinic will be made available on the CEORL-HNS website mid-April.

### **Timeline**

Applicants may submit all relevant papers via the the CEORL-HNS website from July 1 to August 31, 2016. The 2016 Fellowship's term is intended to start by autumn 2017.

### **Contact**

Ms. Andrea Balcar  
Executive Officer  
Confederation of European ORL-HNS  
c/o Mondial Congress & Events  
Operngasse 20b, 1040 Vienna, Austria  
t +43 1 58804-801, f –185  
fellowship@ceorl-hns.org  
[www.ceorl-hns.org](http://www.ceorl-hns.org)